

17 7 0378



17581  
RUP 11/2  
EACH FILE

October 29, 1993

TO: Ken Pointer, DSF-CO  
FROM: Brenda Apple, <sup>BKA</sup>DSF-NFO  
RE: Commissioner's Order Request  
Saad- Nashville # 19-533 ✓  
Melvin Hamby # 75-520

Several months ago I requested that George start work on the Saad order so we could get the PRP group on Board while it was still intact. I followed up this request in writing (via a memo) on 8-9-93. I informed him as to where the site is in the SF process but he has still requested that we discuss further. Please request that he itemize what kind of info. he needs from me (preferably in writing) and I will provide him the additional info. to the best of my ability. At this point in time, I'm not sure what else he needs to get started on this order.

I have not heard anything on the status of the Hamby Order and it has not been entered on the CO Tracking sheet.

I would like to make the following suggestions concerning the tracking sheet:

1. If the column labeled "Date initiated" does not mean date requested by the field office, perhaps we should include an additional field with this date or else "date initiated" should be defined as the "date requested".
2. Please have the Hamby Order listed as having been requested.
3. Put the list in some kind of order so we can find the site.
4. Please change the status on Saad site to requested not "on hold"

Hopefully, these changes will make this tracking sheet more utilizeable. Thank You